

# Passport program

## Category and Item Limits

▲ Per item limit

● Per year (annual) limit



### Live Event Tickets▲

You can use up to **\$150 per ticket for a maximum of two (2) tickets per event** for ticketed live events such as live music, theatre, sporting events, and other live entertainment events. The second ticket must be for the Passport recipient's registered support worker.

**Note:** If the Passport recipient needs more than one support worker to attend a live event, contact your Passport agency to get prior approval for more tickets.

### Technology●

You can use up to **\$3,000 per fiscal year** to pay for technology goods and services, such as:

- laptops/tablets and accessories
- cell phones, phone and data plans, Internet service provider fees
- personal or household electronics (smart watches, smart home devices, printers or scanners, etc.)
- repairs and maintenance



### CPS\* Supplies and Equipment●

You can use up to **\$2,000 per fiscal year** to pay for supplies and equipment that support organized or general social, leisure, and cultural activities, such as:

- fitness, recreation and sports equipment
- non-motorized watercraft and accessories
- arts and crafts supplies
- safety equipment (e.g. helmets, shin guards, etc.)
- supplies for learning and development courses
- personal protective equipment (e.g. gloves, masks, gowns, cleaning supplies, goggles, etc.)
- sensory items
- repair and maintenance costs (e.g. bike tune-up, warranties, etc.)

You can find a full copy of the Passport program guidelines at [passportfunding.ca](http://passportfunding.ca).

\*Community Participation Supports  
\*\*Person managing funds

<sup>1</sup>Brokers, service agencies, transfer payment agencies, and/or bookkeeping agencies. PMFs cannot claim administration costs.



### Person-Directed Planning●

You can use up to **\$2,500 per fiscal year** to make a person-directed plan that builds on your strengths and interests and identifies the supports you need to reach your goals. These services and supports can be purchased from independent planners, facilitators or developmental service agencies.

### Administration●

You can use up to **10% of your total annual Passport funding** for administrative supports, such as bookkeeping, payroll, scheduling support workers, bank fees for Passport dedicated bank accounts, etc.

**Note:** Service providers are not automatically entitled to 10% of the recipient's funding and administrative costs cannot exceed 10% of the total Passport funding amount. If you choose to buy services through a service provider<sup>1</sup>, you (and/or your PMF\*\*) must negotiate the total amount of your administrative costs.